



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

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**Tel:** 01484 221000

## **Decision Summary**

**Committee:**

**Date:**

**Committee Clerk:**

**TEL:**

**HEALTH AND WELLBEING BOARD  
THURSDAY 22 MARCH 2018**

**Jenny Bryce-Chan**

**01484 221000**

### **Chair**

Councillor David Sheard

### **Board Members Attended**

Councillor Donna Bellamy

Councillor Viv Kendrick

Councillor Cathy Scott

Rory Deighton

Dr David Kelly

Carol McKenna

Dr Steve Ollerton

Richard Parry

Fatima Khan-Shah

### **Attendees**

Steve Brennan – SRO Working Together, North Kirklees CCG

Nicola Bush – PH Pharmaceutical Advisor

Phil Longworth – Health Policy Officer, Kirklees

Carol Harris – South West Yorkshire Partnership NHS Foundation Trust

Jenny Bryce-Chan – Governance Officer

Clare Costello, Healthwatch

Tilly Poole, Mid Yorkshire Hospital

Cllr Elizabeth Smaje – Chair of Health and Adult Social Care Scrutiny Panel

### **Observers**

Dr Nicky Mounsey

### **Apologies**

Councillor Kath Pinnock and Rachel Spencer-Henshall, Jacqui Gedman and Kathryn Hilliam

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**1: Membership of the Board/Apologies**

This is where members who are attending as substitutes will say for whom they are attending.

Emily Parry-Harries substituted for Rachel Spencer-Henshall.

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**2: Minutes of previous meeting**

To approve the Minutes of the meeting of the Board held on 14 December 2017.

That the minutes of the meeting held on the 14 December 2017 be amended to reflect that Dr Steve Ollerton chaired the meeting.

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**3: Interests**

The Board Members will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interest.

No Interests were declared.

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**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

That all agenda items be considered in public session.

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**5: Deputations/Petitions**

The Board will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

No deputations or petitions were received.

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## **6: Public Question Time**

The Board will hear any questions from the general public.

Christine Hyde, North Kirklees NHS Support Group asked 2 questions of the Board:

- 1) Is there an Integrated Commissioning Board for the Local Kirklees Plan and another for the regional West Yorkshire Health and Care Partnership and which bodies are represented on the Integrated Commissioning Board at the moment?
- 2) How will the conversations rather than 'referrals' work to get people health treatment in the future?

Phil Longworth, Health Policy Officer responded to Question1 and Steve Brennan, SRO Working Together responded to Question 2.

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## **7: Arrangements for Integrated Commissioning Board**

To update the Health and Wellbeing Board on arrangements for the new Integrated Commissioning Board.

**Contact:** Steve Brennan, SRO Working Together. Tel: 01924 504913

That the Board:-

- Continue to support the proposed changes to integrated governance arrangements
- Note and approve the Terms of Reference for the Integrated Commissioning Board and support the commencement of this from April 2018

Note the progress being made and request updates as necessary

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## **8: Children Services Improvement Journey**

Councillor Viv Kendrick, portfolio holder for Children (Statutory Responsibility for Children) will provide a verbal update on Children Services improvement journey.

**Contact:** Steve Walker, Director for Children. Tel: 01484 221000

That the Board note the Children Services Improvement Journey.

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## **9: Learning From Winter 2017-18 Across Kirklees**

To seek the Board's support for a process to identify key learning points and associated actions for the Kirklees health and social care system from activity over winter 2017/18.

**Contact:** Phil Longworth, Health Policy Officer, Kirklees Council. Tel: 01484 221000

That the Board:-

- Support the proposal to undertake a Kirklees health and social care system wide review of local experiences over winter 2017/18 to identify the key learning points
  - That learning points should be used to inform future years
  - A report setting out lessons learned and proposed actions be presented to the Board in June 2018
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## **10: Pharmaceutical Needs Assessment Post Consultation**

A report outlining the amendments to the Pharmaceutical Needs Assessment (PNA) Consultation document

**Contact:** Nicola Bush, Public Health Pharmaceutical Advisor Tel: 01484 221000

That the PNA document be approved by the Board for publication on 1 April 2018.

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## **11: Health and Wellbeing Board Terms of Reference**

To seek approval for the proposed revisions to the Terms of Reference for the Health and Wellbeing Board.

**Contact:** Phil Longworth, Health Policy Officer. Tel: 01484 221000

That the proposed revision to the terms of Reference be accepted by the Board.

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